



State of Washington
DEPARTMENT OF FINANCIAL INSTITUTIONS
Division of Consumer Services
P.O. Box 41200 • Olympia, Washington 98504-1200
Telephone (360) 902-8703 • TDD (360) 664-8126 • FAX (360) 664-2258

**MORTGAGE BROKER
REQUEST FOR APPROVAL TO MAINTAIN
RECORDS AT AN OUT OF STATE LOCATION**

Company Name: _____

Trade Name: _____

Licensed Location: _____

In accordance with WAC 208-660-140(2), the above named applicant for Mortgage Broker license does hereby request approval from the Director of the Department of Financial Institutions to maintain records at the following location:

Records Location: _____

Custodian: _____

Phone Number: _____ Fax number: _____

The applicant will notify the Director of any change in the location of records immediately. The applicant agrees to provide the Director with access to the records pursuant to RCW 19.146.060 and WAC 208-660-140. The applicant agrees to pay all costs associated with examining the records, including travel costs (e.g. airfare, per diem, accommodations, rental car, etc.)

By: _____
signature of applicant's authorized representative

Date: _____

printed name of authorized representative and title

authorized representative's business address

authorized representative's business phone

authorized representative's city, state, zip

Issuance of a Mortgage Broker license to the above licensed location will constitute the Director's approval of this request. Failure to comply with this agreement may be grounds for revocation in accordance with RCW 19.146.220.